

HWD Generator Guide

August 2025

Disclaimer: This guide is designed to show how to input/submit information in HWD for proper processing of waste using DLA Disposition Services disposal/service contracts. This training is NOT designed to instruct on use of awarded contract(s), 29 CFR, 40 CFR, 49 CFR, ADR, IMDG nor DODM 4160.21 requirements. If needing further assistance, contact your supporting DLA Disposition Services location. They can be found at <https://www.dla.mil/Disposition-Services/Find-Location/>

NOTE: While using HWD, if no activity occurs for 15 minutes while using the system, HWD will time out and not allow any further use of HWD. Will require re-logging in. Save work frequently in HWD to prevent having to re-do inputs.

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How to Access HWD

1. 1348 Online users will need to create an AMPS account and request an HWD role to gain access to HWD.

- AMPS link: <https://amps.dla.mil/>
- AMPS role to request: HMMS-HWD Prod - 1348 Online HWD-010

Account Management and Provisioning System (AMPS)

Home Request Role x

User Information Select Roles Justification Summary

****Make sure the requested role is the Production role.**

Browse Roles by Application

- > AMPS Administrative
- > DACS Applications
- > DFAS Applications
- > DLA Aviation Applications
- > DLA Enterprise Applications
- > DLA Enterprise Business System (EBS)
- > DLA Logistics Information Services Applications
- > DLA Managed Applications
- > DLA Procurement Integrated Enterprise Environment (PIE)
- > DLA ServiceNow Enterprise
- > DLA Warehouse Management System (WMS)
- > EAGLE Enterprise Applications

Select a Role

☐ Display Admin Roles (for Supervisor and Approval Access)

Role Name: HMMS-HWD Prod - 1348 Online HWD-010

Selected Roles: No data to display

Search Roles

Role Name: HMMS-HWD Prod - 1348 O

Role Description:

Enterprise Application:

Application:

Environment:

Primary Role:

Search Reset

2. Once AMPS roles are approved, email HMMSSupport2@dlamail the following:

“Requested DLA Disposition Services site(s) [insert servicing Disposition Services site name] to be added to [First and Last Name] account for HWD 1348 Online.”

If DLA Disposition Service site name is unknown, please contact your nearest servicing DLA Disposition Services location for assistance. Find nearest location going to <https://www.dla.mil/Disposition-Services/Find-Location/>

3. Access HWD in one of two ways:

- Access directly at <https://dlahwd.hmms.dla.mil/>
- DLA's OKTA Single Sign-On (SSO) platform at <https://login-legacy.dla.mil/>. After logging into SSO, click the HWD application icon.

Note: As of August 8, 2025 - <https://businessportal.dla.mil> is no longer used to log into the HWD application.

Troubleshooting:

If you have any questions or encounter any issues accessing HWD, please contact the DISA Global Service Desk at:

Toll Free: 844-DISA-HLP (1-844-347-2457)

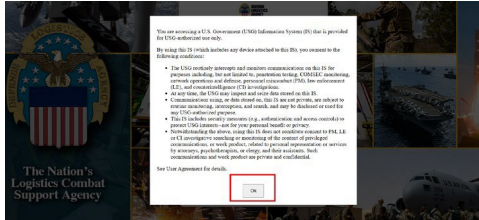
- Press 5 for 4th estate
- Speak or enter D-L-A#, press 1 to confirm
- Press 2 for DLA IT Commodity
- Say the application for your issue is 'HWD'

Log into HWD

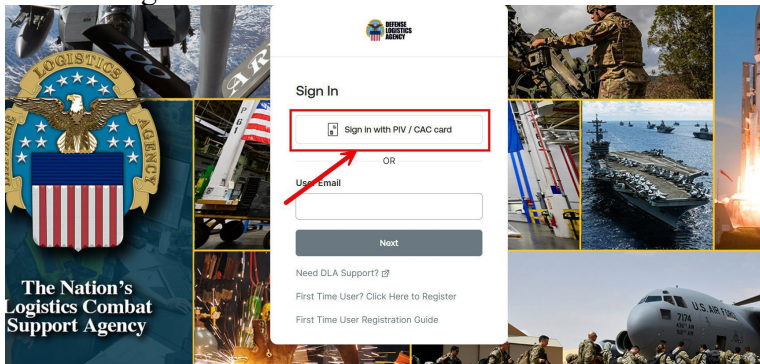
Access HWD in one of two ways, directly or through the SSO portal:

2. **Access the production environment directly at <https://dlahwd.hmms.dla.mil/>**

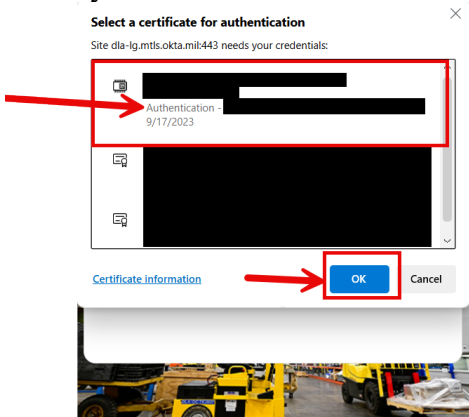
a. Click ok



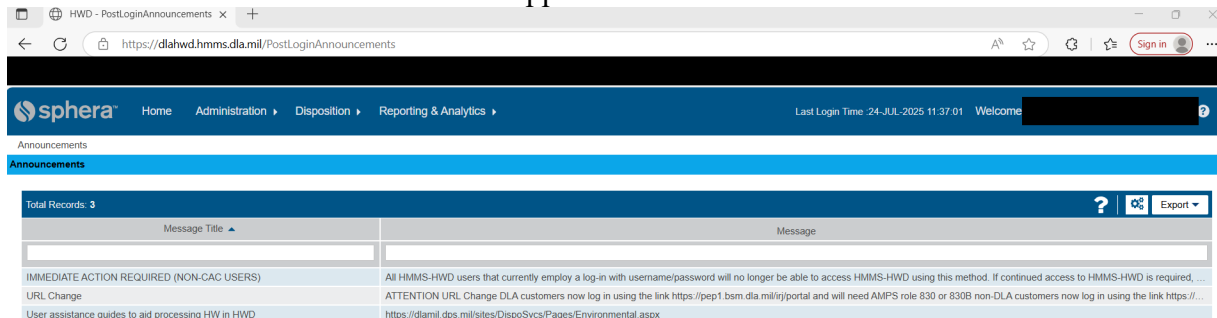
b. Click to Sign in with PIV/CAC card



c. Select your 'Authentication' certificate and click 'OK'.

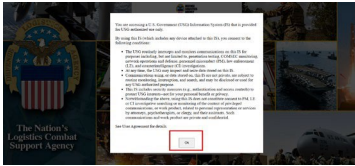


d. You should be redirected to the application home screen

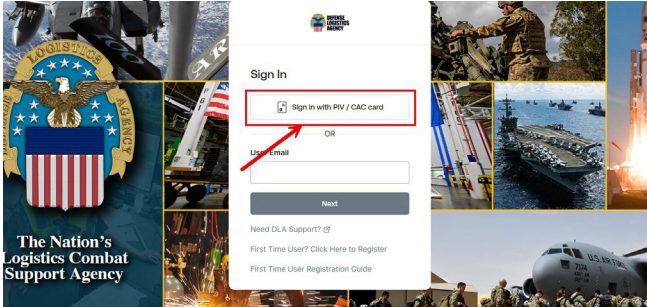


3. Through DLA's OKTA Single Sign-On (SSO) platform at <https://login-legacy.dla.mil/>.

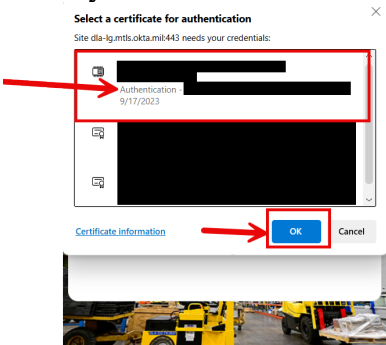
a. Click 'OK'



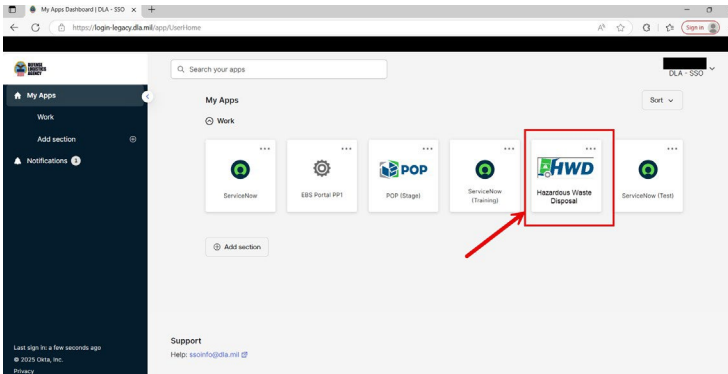
b. Click to Sign in with PIV/CAC card



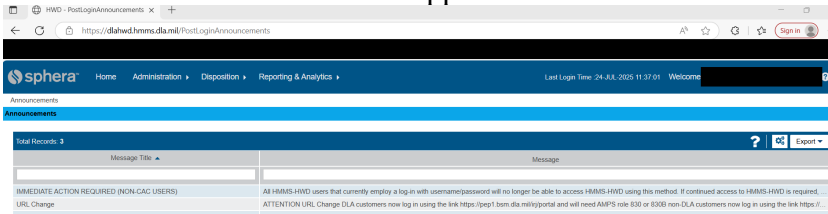
c. Select your 'Authentication' certificate and click 'OK'



d. You should be redirected to the OKTS SSO home screen where applications can be launched. To open the HWD application after logging into SSO, click the HWD application icon.

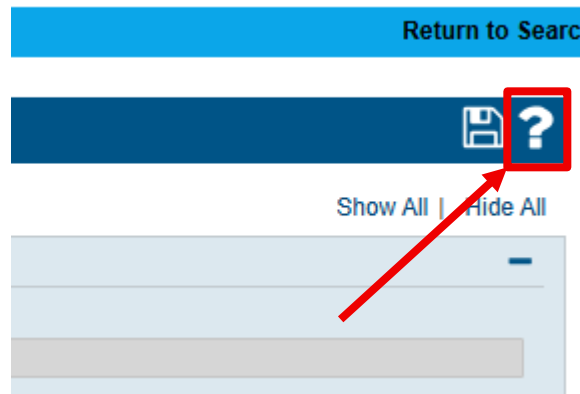


e. You should be redirected to the application home screen



Using HWD “Help” Feature

If needing further information than what is provided in this guide, HWD has a “help” feature on each screen to further describe screen function, data value definitions and many other insights on the screen. This can be accessed by selecting on the “?” located on the top right of the screen.



Input/Search Hazardous Waste Profile Sheet (HWPS)

OVERVIEW: Most HWPS information is considered “optional” because HWPS are for a wide variety of wastes, including (but not limited to) RCRA, non-RCRA, non-regulated, Foreign Country waste types, universal wastes and PCBs. There must be enough information on the HWPS to properly identify the waste for disposal based on generator knowledge and/or lab analysis. Your supporting DLA Disposition Services COR will review submitted HWPS and may inquire for further information if HWPS is not sufficient to properly identify the waste. Example: A flammable liquid HWPS must contain the flash point and other data elements (BTU value, water content, high/low TOCs, etc.) associated with flammable liquids.

- 1) From the top menu, select Disposition, then under characterization, select “Waste Profiles”

The screenshot shows the Sphera web application. The top navigation bar has 'Home', 'Administration', 'Disposition', and 'Reporting & Analytics'. The 'Disposition' menu is expanded, showing 'Characterization' and 'Disposition' sub-menus. Under 'Characterization', 'Waste Profiles' is highlighted with a red box. A red arrow points from 'Waste Profiles' to the search fields in the next screenshot.

- 2) You can search for already made HWPS to possibly use by utilizing the search fields. Type in the search fields relevant information and press “Enter”. Then you can select any of the HWPS to view the information.

The screenshot shows the 'Waste Profiles' search results page. The table has columns: Profile DoDAAC, Generator EPA/HWD ID, Profile Number, Name of Waste, Waste Type, and End Date. A red arrow points to the first row of data.

Profile DoDAAC	Generator EPA/HWD ID	Profile Number	Name of Waste	Waste Type	End Date
FB2027	UT0570090001	11151211001	paint		DD-MMM-YYYY
FB2027	UT0570090001	11151221301	11151221301 PARTIALLY FILLED AEROSOL CANS OTHER THAN P...		
FB2027	UT0570090001	11151234001	11151234001 PARTIALLY FILLED AEROSOL CANS OTHER THAN P...		
FB2027	UT0570090001	11151321901	11151321901 PARTIALLY FILLED AEROSOL CANS OTHER THAN P...		
FB2027	UT0570090001	11151422501	11151422501 PARTIALLY FILLED AEROSOL CANS OTHER THAN P...		
FB2027	UT0570090001	11151433501	11151433501 PARTIALLY FILLED AEROSOL CANS OTHER THAN P...		
FB2027	UT0570090001	11151504101	11151504101 PARTIALLY FILLED AEROSOL CANS OTHER THAN P...		
FB2027	UT0570090001	13801335201	13801335201 PAINT WASTE, INCLUDES SOLVENT MIXTURES, PA...		
FB2027	UT0571724350	10081507601	10081507601 PAINT WASTE, INCLUDES SOLVENT MIXTURES, PA...		

- To create a new HWPS, click on the “+” in the upper right corner to create a new waste profile sheet.

Disposition | Characterization | Waste Profiles

Waste Profiles

Total Records: 0

Profile DoDAAC	Generator EPA/HWD ID	Profile Number	Name of Waste	Waste Type	End Date
					DD-MMM-YYYY

- Generator Information section: Enter the profile DODAAC and the EPA/HWD ID number. A drop-down menu will appear for “Generator EPA/HWD ID” block when selected. You can search for “Generator EPA/HWD ID” by typing in the first ID letters/numbers for the location that the waste is being generated from.

Characterization | Waste Profiles

Profile Information

Generator Information

Profile DoDAAC*: N69450

Generator EPA/HWD ID*: TX717

Generator Description: COMMANDING OFFICER

Address 1: X

Address 2: CORPUS CHRISTI

Address 3: TX

City: CORPUS CHRISTI

State/Province: TX

Country: USA

Postal Code: 784195000

Technical Contact:

Technical Contact Title:

Technical Contact Phone:

- Once Generator EPA/HWD ID is selected, information will automatically populate.

Profile Information

Generator Information

Profile DoDAAC*: N69450

Generator EPA/HWD ID*: TX7170022787

Generator Description: COMMANDING OFFICER

Address 1: X

Address 2: CORPUS CHRISTI

Address 3: TX

City: CORPUS CHRISTI

State/Province: TX

Country: USA

Postal Code: 784195000

Technical Contact:

Technical Contact Title:

Technical Contact Phone:

- Enter in POC information

Profile Information

Generator Information

Profile DoDAAC*: N68450 **Generator EPA/HWD ID*:** TX7170022787

Generator Description: COMMANDING OFFICER

Address 1: X Address 2:

Address 3: City: CORPUS CHRISTI

Country: USA State/Province: TX

Postal Code: 784195000 County:

Technical Contact: John Doe Technical Contact Phone: 123-456-7890

Technical Contact Title: Environmental HW Manager

Profile Information

- 7) Profile Information section: Enter information required to properly identify the waste for disposal. Items identified in **RED** are **REQUIRED ENTRIES**.

Note: Fields should be populated left to right, then down to the next row. Many fields have drop-down lists that can populate more than one field as you enter the data. As you type in the field, the list of drop-downs narrows until the one you want can be selected.

Profile Information

Profile Nr*: MEDP-0001

Start Date: 12-Aug-2025 Certification Expiration Date: 12-Aug-2026

Recertification Comments:

Name of Waste*: Methyl Ethyl Death Peroxide

Process Source Code: G04 Process generating Waste: Etching (using caustics or other methods to remove layers or partial layers)

Waste Type: HW Demil Code:

Waste Stream:

Value	Description
HM	Hazardous Material
HW	Hazardous Waste
MS	Management Services
NR	Non-RCRA Regulated Waste
PH	PCB/RCRA Hazardous Waste
PW	PCB Waste
RE	Recycle
UJW	Universal Waste

Project Annual Volume: State Waste Number:

Mode of Collection: Project Annual Volume Unit:

Basis of Knowledge: Basis of Knowledge Comment:

Certified By Name: RE Certify Date: 12-Aug-2025

Dioxin Listed Waste: NO Waste Restricted from Land Disposal: Yes

Exemption has been granted: No Waste Meets Application Treatment Standards: No

Treatment Standard Ref: Marine Pollutant: No

- 8) Department of Transportation (DOT) Shipping Description: Enter information required to properly transport the waste for disposal.

DOT Shipping Description	
UN/NA ID Nr:	UN3105
Proper Shipping Name:	Organic peroxide type D, liquid
Hazard Class:	5.2
Sub Haz 1:	
Sub Haz 2:	
Package Group:	II
ERG Guide Nr:	145
ERG Edition Year:	2024
Special Handling Instruction:	
N.O.S. Description 1:	
N.O.S. Description 2:	
Hazardous Material:	Yes
RQ Indicator:	Yes
RQ(LBS):	10
RQ Description:	methyl ethyl death peroxi

- 9) RCRA Characteristics section: Enter the characteristics of Hazardous Waste (HW), if required.

RCRA Characteristics	
Physical State:	L
Ignitable:	Yes
Corrosive:	Yes
pH:	1.5
Reactive:	Yes
Sulfide Reactive:	No
Toxic:	Yes
BTU/LB:	5000
Other Comments:	
Additional RCRA Requirement:	
Treatment Group:	N
FlashPoint(F):	15
Corrodes Steel:	Yes
Water Reactive:	Yes
Cyanide Reactive:	No
Total Organic Content:	H
RCRA Requirement:	

- 10) Material characteristics section: Enter material characteristics, if needed for identification of waste.

Material Characterization	
Color:	Black
Density:	8
Ash Content:	
Total Solids:	
Layering:	Single Phase

Default Biennial Information

11) [RCRA] Biennial report information section: Enter biennial report information if needed.

12) Scroll up to the top of the page and select the “Save” icon in the upper right corner. On the left, a confirmation message stating “Created Successfully” will appear. If an error message appears, those errors will need to be corrected. Once HWPS is created, additional data tabs for the HWPS will appear on the left.

13) EPA waste code tab: If there are EPA waste codes, select the EPA waste code tab on the left. Select the “+” button to add EPA waste codes.

14) Type the first waste code associated with the waste in the pop-up menu, then hit “Save”. Repeat until all waste codes are identified.

15) Waste codes associated with this HWPS have been added.

Disposition | Characterization | Waste Profiles
Edit Waste Profile- MEDP-0001

Profile Info...
EPA Waste...
State/Coun...
Material Co...
File Attach...

Saved successfully

Total Records: 4

	EPA Code *▲	Description	Range Low	Range High	Unit
<input type="checkbox"/>	D001	Ignitability			Select one
<input type="checkbox"/>	D002	Corrosivity			Select one
<input type="checkbox"/>	D003	Reactivity			Select one
<input type="checkbox"/>	F005	The following spent (LT) non-halogenated solvents: Toluene, methyl e...			Select one

16) State/Country Codes tab: If operating in a Foreign Country that has unique waste codes (such as European Waste Codes) or in a State that has State waste codes (such as California or Washington) you can add them by selecting the “State/Country Codes” tab on the left. Select the “+” button to add the State or Country Waste Codes.

Disposition | Characterization | Waste Profiles
Edit Waste Profile- 12361223402

Profile Info...
EPA Waste...
State/Coun...
Material Co...
File Attach...

Total Records: 0

	State/Country Waste Code *▲	Restricted	Country	CONUS State	Description	Verified

17) Available State/Country waste codes will show up on a list. Begin typing the description or the waste code in their corresponding fields (see pictures below) to narrow the list. Select the correct waste code (make sure a check mark is shown in the box on the left side of the pop-up menu), then click on the “Action Menu” button above and click on “Add”

Add State Waste Codes

Action Menu 1 Total Records: 4

	State/Country Waste Code *▲	Description	Country	CONUS State	Verified
<input type="checkbox"/>		halo			
<input type="checkbox"/>	0003409H	HAZARDOUS OTHER NON-HALOGENAT	USA	TX	Y
<input checked="" type="checkbox"/>	211	Halogenated solvents (chloroform, methyl c	USA	CA	Y
<input type="checkbox"/>	341	Organic liquids (nonsolvents) with halogens	USA	CA	Y
<input type="checkbox"/>	351	Organic solids with halogens	USA	CA	Y

Add State Waste Codes

Action Menu 2 Total Records: 1

	State/Country Waste Code *▲	Description	Country	CONUS State	Verified
<input type="checkbox"/>	060205				
<input checked="" type="checkbox"/>	060205	EU 060205	GBR		Y

18) State/Country Waste code will then be added to HWPS. Repeat the steps above to add additional State/Country Waste Codes.

Disposition | Characterization | Waste Profiles

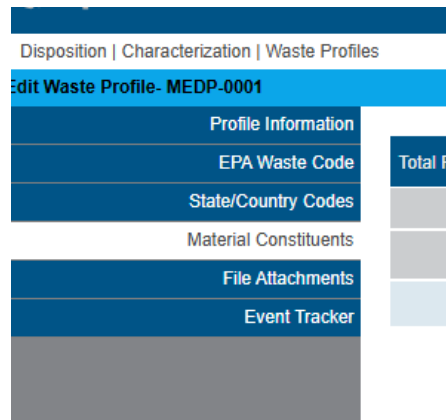
Edit Waste Profile- MEDP-0002 Return to Search

Profile Inform...
EPA Waste C...
State/Country...
Material Con...
File Attachme...
Event Tracker

Total Records: 3

State/Country Waste Code *	Restricted	Country	CONUS State	Description	Verified
211	N	USA	CA	Halogenated solvents (chloroform, methyl chloride, per-chloroethylene...	Y
341	N	USA	CA	Organic liquids (nonsolvents) with halogens	Y
351	N	USA	CA	Organic solids with halogens	Y

19) Material Constituents tab: To further describe what the waste consists of, click on the “Material Constituents” tab on left.



20) Select the “+” button to add a material constituent found on right of the screen.

Return to Sea

Range CAS UHC

+

21) Enter the name of the constituent, the range of concentration in the waste, the Chemical Abstract Serial (CAS) number, if known, and whether the constituent is a RCRA underlying hazardous constituent (UHC). Select the Save button and repeat until all hazardous constituents are identified.

Add New Record

Constituent Name *: MEDP

Concentration : 95%

Range :

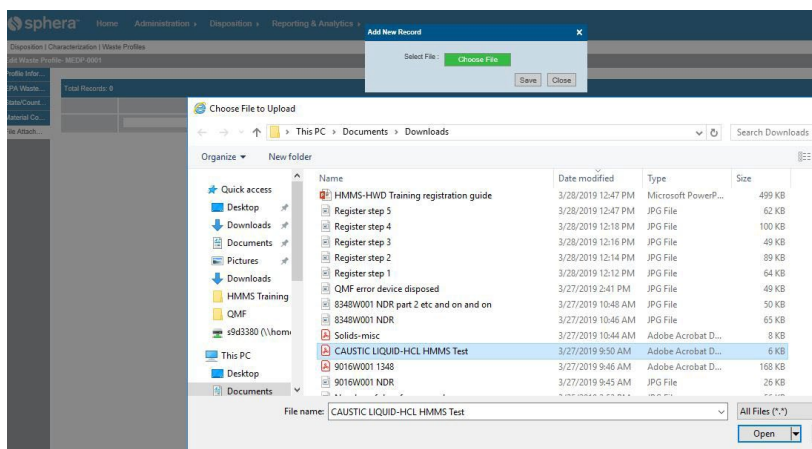
CAS :

UHC : No

Save Close

Total Records: 1					
	Constituent Name ▲	Concentration	Range	CAS	UHC
	MEDP	95%			No

22) File Attachments tab: Upload associated documents to the HWPS here (lab analysis, SDS, etc....). Load the attachment by selecting the “+” in the upper right corner. After opening and choosing the file, input comments about the file and select the “Save” button. HWD will inform if saved successfully.



Disposition | Characterization | Waste Profiles

Waste Profile: MEDP-0001

File Info...

Waste...

Count...

Material Co...

Attach...

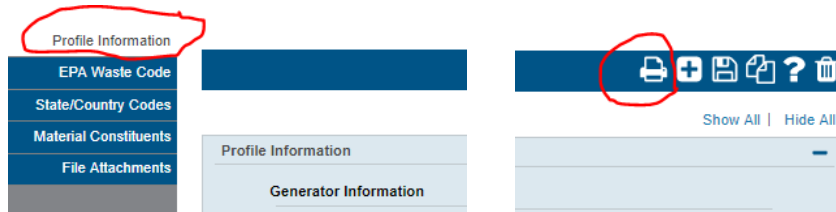
Save successfully

Total Records: 1

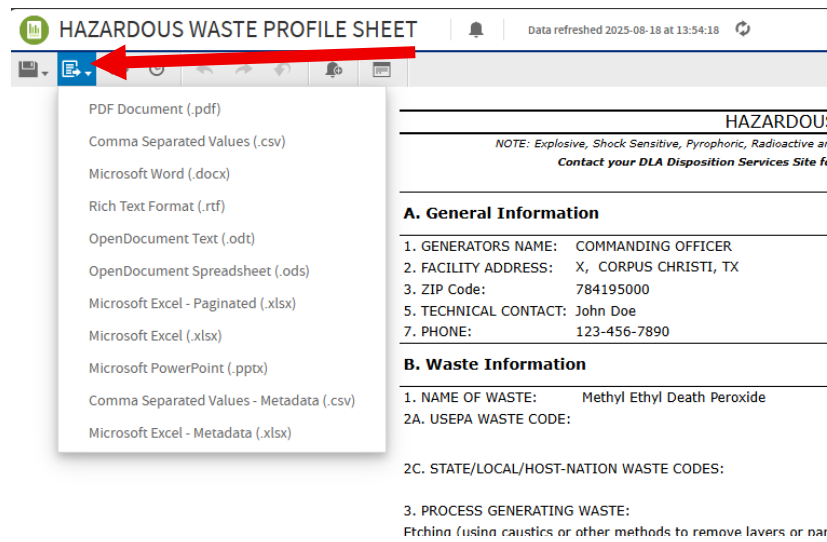
	Doc Link ▲	Date Added	Attachment Comments
		DD-MMM-YYYY	
	\\home11.dir.ad.dia.mil/home/sd43380/My Documents/Downloads/CAUSTIC LIQUID-HCL HMMS Test.pdf	02-APR-2019	Lab analysis

Printing the HWPS

- 1) From the Profile Information Field, click on the printer icon in the upper right-hand corner.



- 2) A new window will open with Jaspersoft. The HWPS will populate automatically. Select the Export icon in the upper left corner, then select the file type you want to export your HWPS as.

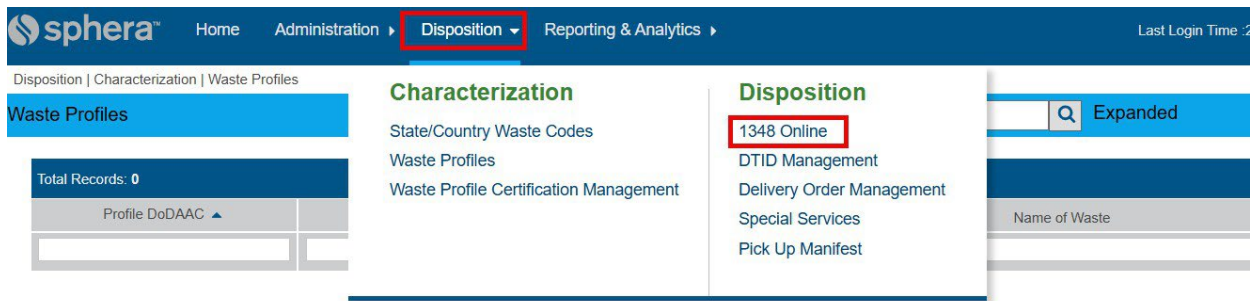


- 3) After selecting file type, a pop-up in your browser will ask if you want to save it or to open it. You can save or open. Once the file type is opened, printing is the same as any other type of file depending on the application used (e.g., PDF, Excel, Word, etc.).

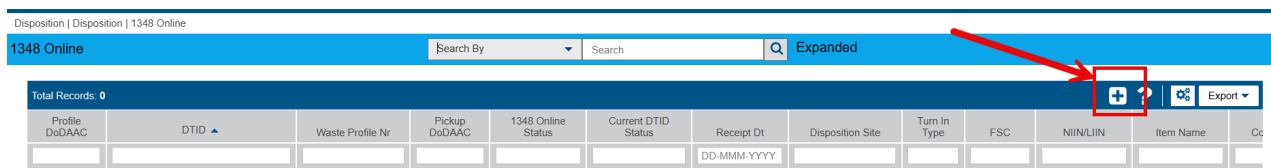
1348 Online Create New Disposal Turn In Document (DTID)

Note: Clicking some fields reveal drop-downs to select from. Complete the form from left to right and top to bottom; some selections constrain later fields on the form. Turn in type can be “HW” or “SS”, your selection will change the mandatory fields on the form.

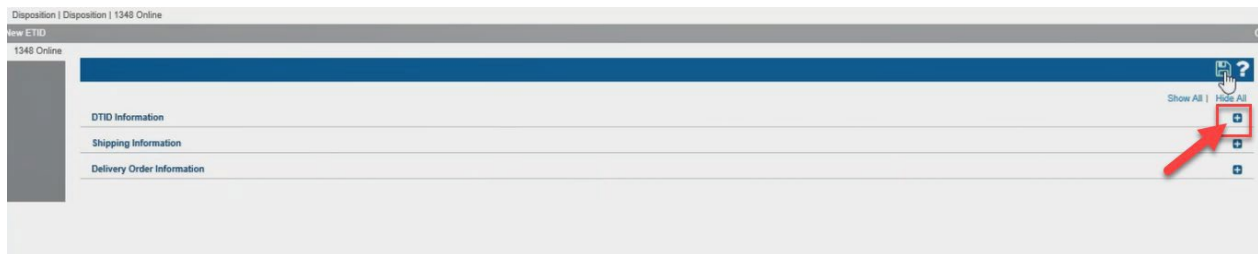
- 1) Navigate to the Disposition menu, then select 1348 Online from the drop-down.



- 2) Click the plus icon in the top right to create a new record.



- 3) All sections can be expanded and collapsed using the plus and minus buttons at the side of the page.



- 4) All fields in **red** with an asterisk are mandatory fields.

A screenshot of the '1348 Online' form in the Sphera application. The form is divided into sections: 'DTID Information', 'Shipping Information', and 'Delivery Order Information'. The 'DTID Information' section contains the following fields: 'Disposition Site*', 'Turn In Type*', 'FSC', 'Profile DoDAAC', 'Issued Qty', 'HCC', 'DTID*', 'Receipt in Place*', 'LIIN/NIIN', 'Waste Profile Nr', 'SDS Nr', 'DEMIL Code', '1348 Online Status', 'CD/CR Cert Req*', 'Item Name', 'Unit of Issue', 'Acquisition Unit Price: \$', and 'Supply Cond Cd'. Fields marked with a red asterisk (*) are mandatory.

- 5) Select your servicing DLA Disposition Services (DLA DS) Turn-In Site.

DTID Information

Disposition Site*:

Turn in Type*:

FSC*:

Code	Description
RC01	DLA DS SAN ANTONIO

- 6) Next enter the DTID number. The DTID number must be in a specific format that is a 14-character alpha/numeric value. DTID numbers can only be used once for each turn-in.
- The first 6 characters of your DTID are the DoDAAC (Department of Defense Activity Access Code). Usually, it will be your bill-to DoDAAC.
 - The 7th character of the DTID is the single “year” designator (Example: 2025 = 5, 2026 = 6, 2027 = 7 etc.).
 - Characters 8 thru 10 are for the Julian Date of the year the DTID was created (Must be a valid Julian date otherwise HWD will not accept).
 - The remaining 4 characters are a serial number that can be alpha/numeric and unique. This number is made by yourself.

Example DTID Number:

DoDAAC	Year	Julian Day	Unique Serial #
W81UBU	5	163	AB12

Disposition | Disposition | 1348 Online

New ETID

1348 O...

DTID Information

Disposition Site*:

DTID*:

- 7) Next select “Turn in Type”. “HW” is for disposal of wastes and “SS” is for special services/supplies. When using “HW” there are further required data inputs. When using “SS”, there are not the same required inputs since they are not required (for example no waste profile is required since it is for a service or supply item).

Disposition | Disposition | 1348 Online

ew ETID

348 O...

Show

DTID Information

Disposition Site*: RC05	DTID*: FH20275320RR03	1348 Online Status: <input type="text"/>
Turn In Type*: HW	Receipt In Place*: Yes <input type="text"/>	CD/CR Cert Req*: Select One <input type="text"/>
FSC*: <input type="text"/>	LIIN/NIIN*: <input type="text"/>	Item Name: <input type="text"/>
Profile DoDAAC*: <input type="text"/>	Waste Profile Nr*: <input type="text"/>	Unit of Issue: <input type="text"/>
Issued Qty*: <input type="text"/>	SDS Nr*: <input type="text"/>	Acquisition Unit Price*: \$ 0.00
HCC: <input type="text"/>	DEMIL Code: <input type="text"/>	Supply Cond Cd*: <input type="text"/>

Create Profile

1348 Online

Ret

Show All

DTID Information

Disposition Site*: RC05	DTID*: FH20275320RR03	1348 Online Status: <input type="text"/>
Turn In Type*: SS	Receipt In Place*: Yes <input type="text"/>	CD/CR Cert Req*: Select One <input type="text"/>
FSC*: <input type="text"/>	LIIN/NIIN*: <input type="text"/>	Item Name: <input type="text"/>
Profile DoDAAC*: <input type="text"/>	Waste Profile Nr*: <input type="text"/>	Unit of Issue: <input type="text"/>
Issued Qty*: <input type="text"/>	SDS Nr*: <input type="text"/>	Acquisition Unit Price: \$ <input type="text"/>
HCC: <input type="text"/>	DEMIL Code: <input type="text"/>	Supply Cond Cd: <input type="text"/>

Create Profile

Item Description 1*:

- 8) “SS” Type turn-ins will follow same process as “HW” Type turn-ins apart from needing certain fields. The rest of the process will show what is required for “HW” DTIDs.
- 9) “Receipt in Place” will be “Yes”
- 10) Select “Yes” or “No” for Certificate of Destruction/Certificate of Recycling Required (CD/CR Cert Req.)
- 11) Input Federal Supply Class (FSC). FSC selection will affect the options in the Local Item Identification Number/National Item Identification Number (LIIN/NIIN) drop-down. If using a LIIN, refer to <https://www.dla.mil/Disposition-Services/DDSR/Turn-In/Turn-In-Forms/LSN-Master/> to find an applicable “Local Stock Number” to utilize.

ew ETID Re

348 O...

Show All

DTID Information

Disposition Site*: RC05	DTID*: FH20275320RR04	1348 Online Status: <input type="text"/>
Turn in Type*: HW	Receipt in Place*: Yes	CD/CR Cert Req*: No
FSC*: 80	LIIN/NIIN*: <input type="text"/>	Item Name: <input type="text"/>
Profile DoDAAC*: <input type="text"/>	<input type="text"/> Create Profile	Unit of Issue: <input type="text"/>
Issued Qty*: <input type="text"/>	<input type="text"/>	Acquisition Unit Price*: \$ 0.00
HCC: <input type="text"/>	<input type="text"/>	Supply Cond Cd*: <input type="text"/>
Item: <input type="text"/>	<input type="text"/>	

12) Select a LIIN/NIIN.

w ETID Re

18 O...

Show All

DTID Information

Disposition Site*: RC05	DTID*: FH20275320RR04	1348 Online Status: <input type="text"/>												
Turn in Type*: HW	Receipt in Place*: Yes	CD/CR Cert Req*: No												
FSC*: 8010	LIIN/NIIN*: dspain	Item Name: <input type="text"/>												
Profile DoDAAC*: <input type="text"/>	Waste Profile Nr*: <table border="1" style="width: 100%;"> <thead> <tr> <th>LIIN/NIIN</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>DSPAINT00</td> <td>UNUSED PAINTS, DOPES,...</td> </tr> <tr> <td>DSPAINTFL</td> <td>WASTE PAINT, THINNER, ...</td> </tr> <tr> <td>DSPAINTNH</td> <td>PAINTS, THINNERS W HE...</td> </tr> <tr> <td>DSPAINTTC</td> <td>PAINT, THINNER WITH HE...</td> </tr> <tr> <td>DSPAINTTX</td> <td>PAINTS AND THINNERS ...</td> </tr> </tbody> </table>	LIIN/NIIN	Description	DSPAINT00	UNUSED PAINTS, DOPES,...	DSPAINTFL	WASTE PAINT, THINNER, ...	DSPAINTNH	PAINTS, THINNERS W HE...	DSPAINTTC	PAINT, THINNER WITH HE...	DSPAINTTX	PAINTS AND THINNERS ...	Unit of Issue: <input type="text"/>
LIIN/NIIN	Description													
DSPAINT00	UNUSED PAINTS, DOPES,...													
DSPAINTFL	WASTE PAINT, THINNER, ...													
DSPAINTNH	PAINTS, THINNERS W HE...													
DSPAINTTC	PAINT, THINNER WITH HE...													
DSPAINTTX	PAINTS AND THINNERS ...													
Issued Qty*: <input type="text"/>	SDS Nr*: <input type="text"/>	Acquisition Unit Price*: \$ 0.00												
HCC: <input type="text"/>	DEMIL Code: <input type="text"/>	Supply Cond Cd*: <input type="text"/>												
Item Description 1: <input type="text"/>														

13) The LIIN/NIIN selection will cause grey fields to populate.

Disposition | Disposition | 1348 Online

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348 O...

Show All

DTID Information

Disposition Site*: RC05	DTID*: FH20275320RR04	1348 Online Status: <input type="text"/>
Turn in Type*: HW	Receipt in Place*: Yes	CD/CR Cert Req*: No
FSC*: 8010	LIIN/NIIN*: DSPAINTTX	Item Name: PAINTS AND THINNERS WITH
Profile DoDAAC*: <input type="text"/>	Waste Profile Nr*: <input type="text"/> Create Profile	Unit of Issue: EA
Issued Qty*: <input type="text"/>	SDS Nr*: <input type="text"/>	Acquisition Unit Price*: \$ 0.00
HCC: F2	DEMIL Code: A	Supply Cond Cd*: <input type="text"/>
Item Description 1: <input type="text"/>		

- 14) Continue to enter mandatory information. **Red fields are mandatory.** The exception is the “Waste Profile Nr” and “SDS Nr”. Only need to input one or the other. Can also input additional information in “Item Description” blocks to further describe the type of waste or service being submitted. This will assist your supporting DLA Disposition Services representative to ensure order of correct disposal/services.

Online Return to Search

? Show All | Hide All

DTID Information

Disposition Site*: RC05	DTID*: FH20275320RR04	1348 Online Status:
Turn in Type*: HW	Receipt in Place*: Yes	CD/CR Cert Req*: No
FSC*: 8010	LIIN/NIIN*: DSPAINTTX	Item Name: PAINTS AND THINNERS W
Profile DoDAAC*: FH2027	Waste Profile Nr*: X-LEADBP-D008-3077 View Profile	Unit of Issue: EA
Issued Qty*: 10	SDS Nr*:	Acquisition Unit Price*: \$ 0.00
HCC: F2	DEMIL Code: A	Supply Cond Cd*: H


Item Description 1: (10), 55 gal metal drums, lead based paint debris

- 15) Scroll down and review/complete inputs for “Shipping Description” fields. **Red fields are mandatory.** Notice that some of the shipping information will auto populate from waste profile used.

Shipping Information

Nr of Containers*: 10	Container Volume:	Container Type*: DM
Container Desc:	ASD*: 08-Aug-2025	Physical State:
UN/NA ID Nr: UN3077	Proper Shipping Name: Environmentally hazardous substance, solid, n.o.s.	
Hazard Class: 9	Packing Group: III	DOT HM Ind: Yes
DOT RQ Ind: Select One	Storage Code: S01	Type Op/Proc. Gen:
Stored in Cont Spec*: Yes	Additional Description:	
Flash Point:	pH:	Density: 0.000
Receipt in Place Location:	Receipt in Place Building:	
Contact Name:	Contact Nr:	

16) Scroll down to “Delivery Order Information” and complete inputs. **Red fields are mandatory.**

Delivery Order Information		
Contract*: SP450020D0003	HIN*: TX06C4 	Material ID: V00010863
HIN UOM: EA	HIN Description: TX06C4	
Requested HIN Qty*: 10	HIN Unit Cost: \$ 140.04	Total Cost: \$1,400.40
Unit Weight:	Total Weight/Volume*: 823	Weight/Volume Cd*: P
Purchase Request Nr:		
Bill to DoDAAC*: FH2027	Pick Up DoDAAC*: FH2027	Signal Code*: B
MILS Fund Cd*: 41		

17) If inputting disposal of Polychlorinated Biphenyls (PCBs), complete as needed. **Red fields are mandatory.** If not PCB disposal, input “No” for “Contains PCBs”.

PCB Information		
Contains PCBs: Yes	PCB PPM Concentration*:	PCB Serial Nr:
Lab Analysis: Select One	Approx. Gross Wt:	Approx. Gallons:
Kilovolt Ampere (KVA):	Dimensions (HxWxL):	


PCB Information		
Contains PCBs: No	PCB PPM Concentration:	PCB Serial Nr:
Lab Analysis:	Approx. Gross Wt:	Approx. Gallons:
Kilovolt Ampere (KVA):	Dimensions (HxWxL):	

18) When you finish entering all your information, click Save in the upper right.

Online

Return to Search

e

 ?

Show All | Hide All

DTID Information

Disposition Site*: RC05

DTID*: FH20275320RR04

1348 Online Status:

- 19) If error messages, correct the information as directed. After your save is successful, you should get a banner message of “Created Successfully”. You should also have several data tabs (or child records) in the left margin.

Disposition | Disposition | 1348 Online

DTID Management | DTID: FH20275320RR04 | Qty to Receive: 10 | Total Weight: 823

Return to See

1348 Online

Container Information
EPA Waste Codes
State/Country Waste Codes
File Attachments

Complete Request



Show All | Hide All

DTID Information

Current DTID
Status:

Disposition Site*: RC05

DTID*: FH20275320RR04

1348 Online Status*: In Process

Turn in Type*: HW

Receipt in Place*: Yes

CD/CR Cert Req*: No

FSC*: 8010

LIIN/NIIN*: DSPAINTTX

Item Name: PAINTS AND THINNERS W

Profile DoDAAC*: FH2027

Waste Profile Nr*: X-LEADBP-D008-3077

View Profile

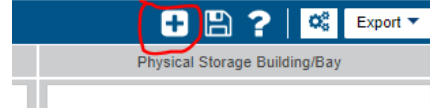
Unit of Issue: EA

Issued Qty*: 10

SDS Nr*:

Acquisition Unit Price*: \$ 0.00

- 20) To input container information, click on container information, and then the “+” sign.



- 21) Input the required container information and click “Save.”

Add New Record

Container Nr : 1

ASD : 01-Aug-2019

Container Weight/Vol : 122

HIN Qty : 1

Storage Location : Bay 1

Save Close

- 22) Container information is now saved to the DTID.

Saved successfully						
Action Menu 0 Total Records: 1						
	Container Nr ▲	ASD	Container Weight/Vol	HIN Qty	Storage Location	Physical Storage Building/Bay
		DD-MMM-YYYY				
	1	01-Aug-2019	122	1	Bay 1	

23) Waste codes will automatically prepopulate if they have been included on the HWPS.

DTID Management | DTID: FH20275320RR04 | Qty to Receive: 10 | Total Weight: 823 Return to Search

1348 Online

Container Information

EPA Waste Codes

State/Country Waste Codes

File Attachments

Total Records: 1

EPA Cd	Description	Sequence
D008	Lead	1

Note: If this item is being turned in with an SDS, you will need to manually add the required waste codes. Select the appropriate child field on the left side (EPA or State/Country Waste codes). Follow the same steps for adding waste codes to HWPS to have them added to your 1348 Turn-in.

24) To attach any File Attachments, click on File Attachments tab and click on the “+” sign. Follow the same procedures as uploading files to HWPS. Attach any applicable files relevant to the DTID (i.e. DEMIL F instructions, Required Certifications, ETC.)

1348 Online

Container Information

EPA Waste Codes

State/Country Waste Codes

File Attachments

Total Records: 0

Attachment Comments

25) When DTID is complete, go to the 1348 online tab. Click “Complete Request”. Notice that the status says “Submitted” at this point. If any error messages appear, you will need to fix any required fields or input any missing data.

Disposition | Disposition | 1348 Online

DTID Management | DTID: FH20275320RR04 | Qty to Receive: 10 | Total Weight: 823 Return to Search

1348 Online

Container Information

EPA Waste Codes

State/Country Waste Codes

File Attachments

Submitted successfully

Complete Request

DTID Information

Current DTID Status: Receipt in Process

Disposition Site*: RC05

Turn In Type*: HW

FSC*: 8010

DTID*: FH20275320RR04

Receipt in Place*: Yes

LIIN/NIIN*: DSPAINTTX

1348 Online Status*: Submitted

CD/CR Cert Req*: No

Item Name: PAINTS AND THINNERS W

Print DTID

- 1) From the 1348 online tab, click the print icon.

Disposition | Disposition | 1348 Online

DTID Management | DTID: FH20275320RR04 | Qty to Receive: 10 | Total Weight: 823

Return to Search

1348 Online

Container Information
EPA Waste Codes
State/Country Waste Codes
File Attachments

Complete Request

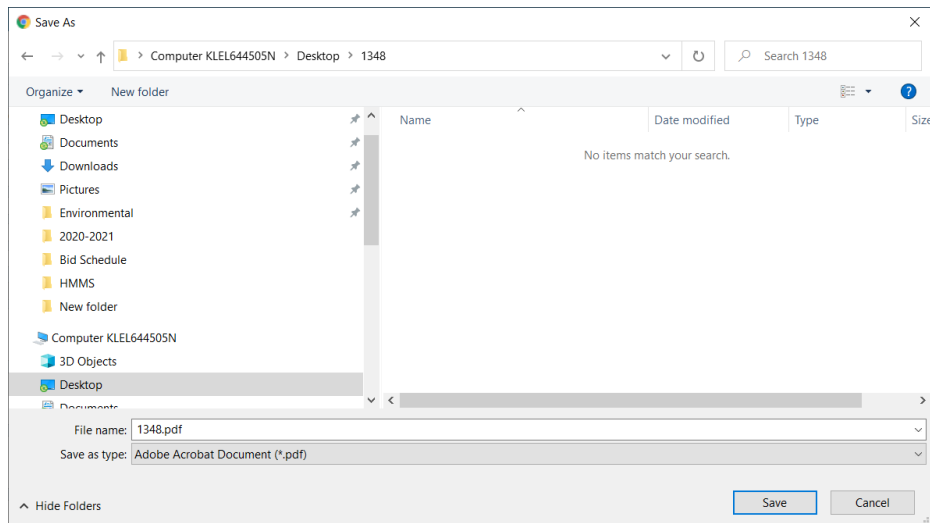
DTID Information

Current DTID Status: Receipt in Process

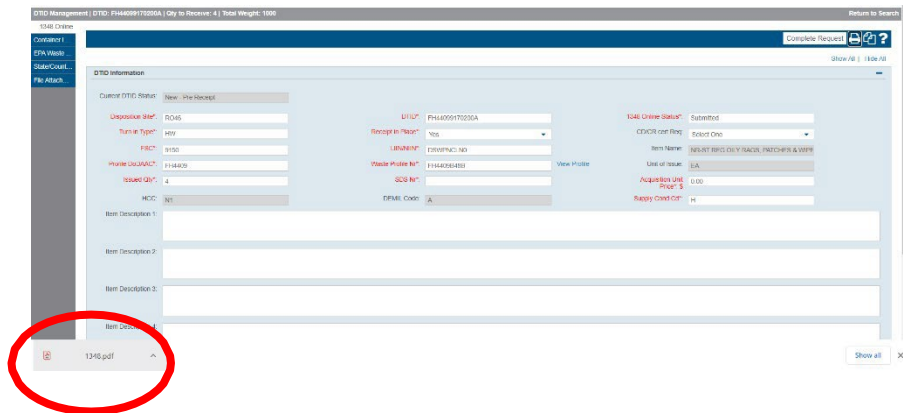
Disposition Site*: RC05 DTID*: FH20275320RR04 1348 Online Status*: Submitted

Turn In Type*: HW Receipt in Place*: Yes CD/CR Cert Req*: No

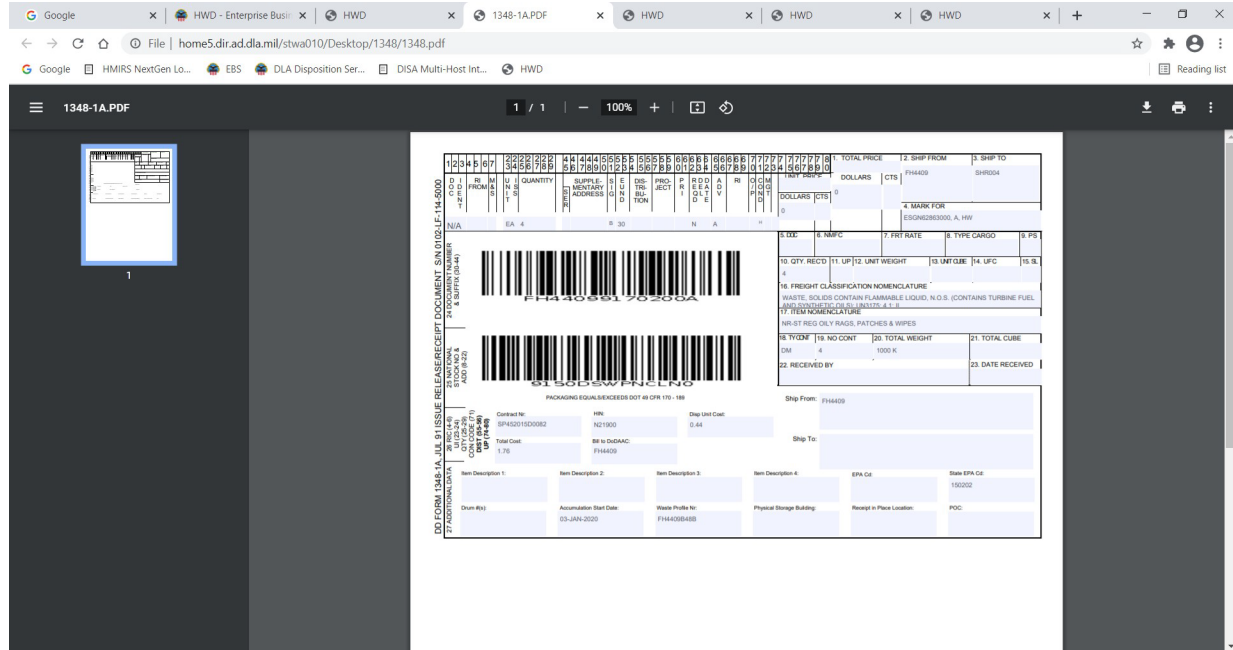
- 2) It will ask you to save your 1348 to your computer. Save to desired location.



- 3) Open the file when it is done saving/downloading. Depending on what browser you use, you can simply click on the downloaded file at the bottom of your screen.



4) The system will open a new tab with your 1348 in an Adobe file

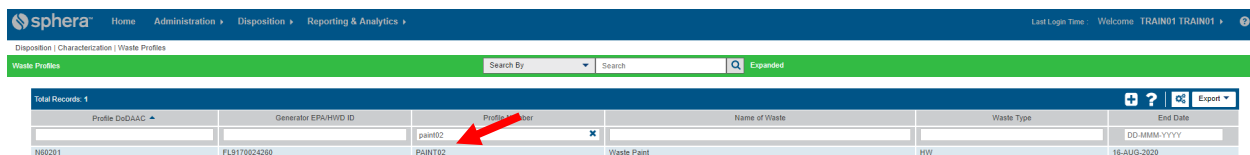


How to Duplicate a HWPS

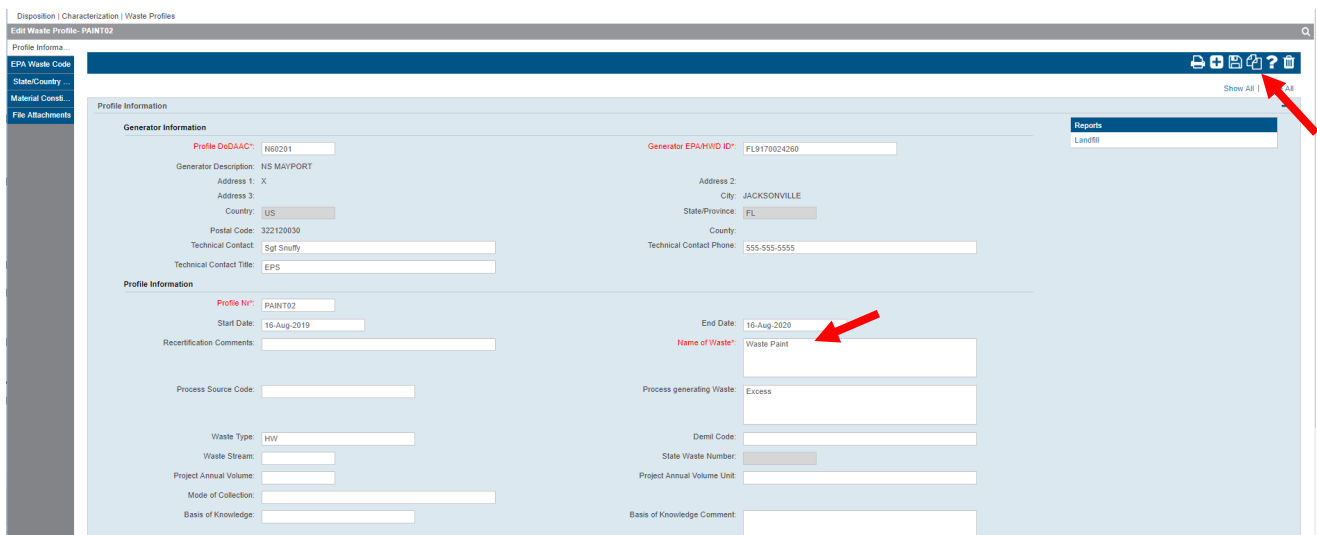
- 1) From the top menu, select Disposition, then under characterization, select “Waste Profiles”.”



- 2) Search for the profile you want to duplicate under Profile Number. Select the HWPS.
Note: You can also click “View Profile” from the DTID)



- 3) When the HWPS opens, copy the waste name, and then select the duplicate button in the upper right corner.



- 4) Input the profile DODAAC, the EPA ID, the NEW Profile Number, paste the waste name, and click “Save”.

Profile Information

Generator Information

Profile DoDAAC: N60201

Generator EPA/HWD ID: FL9170024260

Name of Waste: Waste Paint

Waste Paint

Save

- 5) HWPS is now duplicated with the new HWPS number.

Disposition | Characterization | Waste Profiles

list Waste Profile: PAINT03

Profile Information

Generator Information

Profile DoDAAC: N60201

Generator EPA/HWD ID: FL9170024260

Generator Description: M5 MAYPORT

Address 1: X

Address 2: JACKSONVILLE

Country: US

State/Province: FL

Postal Code: 322128938

City: JACKSONVILLE

Technical Contact: Sgt Smully

Technical Contact Phone: 555-555-5555

Technical Contact Title: EPS

Profile Information

Profile No: PAINT03

Start Date: 16-Aug-2019

End Date: 16-Aug-2020

Name of Waste: Waste Paint

Process Source Code:

Process generating Waste: Excess

Waste Type: HW

Waste Stream:

Demit Code:

Project Annual Volume:

State Waste Number:

Mode of Collection:

Project Annual Volume Unit:

Basis of Knowledge:

Basis of Knowledge Comment:

Reports


Launch

How to Duplicate a 1348

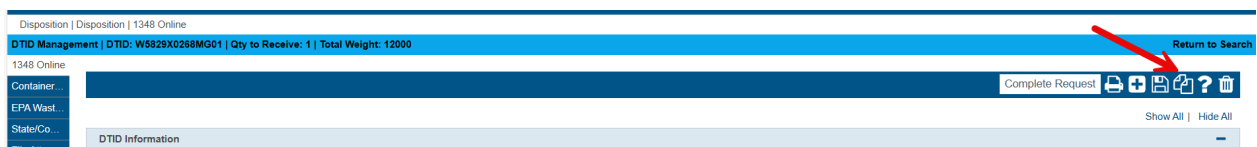
- 1) From the Disposition drop-down, navigate to 1348 Online



- 2) Use the fields in the search bars to type in information that would help find the DTID you want to duplicate. Below you can see we simply put in the DoDAAC and Julian Date. You can use any of the columns to filter through your DTIDs. Click on the DTID you want to Duplicate.

Total Records: 20											+ ?		⚙️ Export	
Profile DoDAAC	DTID	Waste Profile Nr	Pickup DoDAAC	1348 Online Status	Current DTID Status ▲	Receipt Dt	Disposition Site	Turn In Type	FSC					
FH2027 						DD-MMM-YYYY								
FH2027	FH2027911011AA	RJS-1053-L28	FH2027	Submitted	DOR Submitted	26-JAN-2021	DLA DS HILL	HW	8010	DSP				
FH2027	FH2027216003AB	1009-L28	FH2027	Submitted	DOR Submitted	29-JUL-2022	DLA DS SCOTT	HW	8010	0005				
FH2027	FH20279127RS02	RSC-001	FH2027	Submitted	DOR Submitted	07-MAY-2019	DLA DS WRIGHT P...	HW	6810	DST				
FH2027	FH20279110GNSAA	GNS-000001	FH2027	Submitted	DOR Submitted	23-APR-2019	DLA DS HILL	HW	8010	DSP				
FH2027	RH202791KG03	RJS-000001	FH2027	Submitted	DOR Submitted	23-APR-2019	DLA DS HILL	HW	8010	DSP				
FH2027	FH2027911270005	AB023	FH2027	Submitted	DOR Submitted	07-MAY-2019	DLA DS HILL	HW	6810	DST				
FH2027	FH20279110JDLBB	JDL-000001	FH2027	Submitted	DOR Submitted	23-APR-2019	DLA DS HILL	HW	8010	DSP				

- 3) Click on the 'Duplicate' Icon in the top right corner.



- 4) Input New DTID number, Issued Qty, ASD, and Requested HIN Qty, and click the Save button.



- 5) New DTID has been created successfully. All information that was inputted under previous DTID has been duplicated with new DTID. Edit any information that is needed and click on Complete Request.

Disposition | Disposition | 1348 Online

DTID Management | DTID: W5829X0268MG01 | Qty to Receive: 1 | Total Weight: 12000

Return to Search

1348 Online

Container ...

EPA Waste ...

State/Cou ...

File Attac ...

Complete Request

Show All | Hide All

DTID Information

Current DTID Status:

Disposition Site*: RO64

Turn in Type*: HW

FSC*: 9140

Profile DoDAAC*: W5829X

Issued Qty*: 1

HCC: F2

Item Description 1: UN1993, FLAMMABLE LIQUIDS, N.O.S. EWC: 13 07 03*

DTID*: W5829X0268MG01

Receipt in Place*: Yes

LIIN/NIIN*: DSFUELWST

Waste Profile Nr*: W5892X-N2170

SDS Nr*:

DEMIL Code: A

1348 Online Status*: In Process

CD/CR cert Req: Select One

Item Name: CONTAMINATED JP FUEL, MOGAS, E

Unit of Issue: EA

Acquisition Unit Price*: \$ 0.00

Supply Cond Cd*: H

View Profile

Example: Original DTID and the Duplicate DTID

Disposition | Disposition | 1348 Online

1348 Online

Search By Search Expanded

Total Records: 2

Profile DoDAAC	DTID	Waste Profile Nr	Pickup DoDAAC	1348 Online Status	Current DTID Status	Receipt Dt	Disposition Site	Turn In Type	FSC	NIIN/LIIN	Item Name	Contract
	W5829X0268					DD-MMM-YYYY						
W5829X	W5829X02680001	W5892X-N2170	W5829X	In Process	Closed	24-SEP-2020	DLA DS KAISERSL...	HW	9140	DSFUELWST	CONTAMINATE...	SP452016
W5829X	W5829X0268MG01	W5892X-N2170	W5829X	Submitted	New - Pre Receipt		DLA DS KAISERSL...	HW	9140	DSFUELWST	CONTAMINATE...	SP452016